



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

JAIN KANYA PATHSHALA (P.G.) COLLEGE

MEERUT ROAD MUZAFFARNAGAR
251001

www.jkppgcollege.com

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Jain Kanya Pathshala (P.G.) College was established in the year 1963 with the aim of imparting quality education to the girl students of the minority community. It has been recognized as the largest minority institution for girls in the western part of Uttar Pradesh. The college aims at creating a safe social and physical environment that empowers the girls and helps them to succeed and grow. The college has a six-acre campus with 2786.66 square meter built up area. It has been permanently affiliated to C.C.S. University, Meerut. The college offers a wide range of courses to its students including Hindi, English, Drawing and Painting, Sociology, M.Com, etc. The college is working day in and day out to provide a wider variety of courses in the near future. The college also promotes sports and games among the students and adequate facilities have been provided for various sports like basketball, football, gymnastics, etc.

The college has a vision of total development of women citizens of India, by providing them with learning opportunities to empower them with knowledge and skills to face personal and professional challenges with confidence, inculcating values of respect, commitment and concern for the service of the nation and society. The mission of the college is to work dedicatedly towards the empowerment of the women through socially relevant, holistic and interdisciplinary education.

A major problem in this area of rural community is migration due to lack of financial income. The college aims to empower such rural students to become successful entrepreneurs in their respective areas thus mitigating the migration problem to certain extent. For environment protection uses the college is a pioneer in gradually switching to E-paper mode in our region. The Links of detailed information is listed here.

[http://jkppg.com/naac/prospectus-2019-20_\(1\).DOCX](http://jkppg.com/naac/prospectus-2019-20_(1).DOCX)

[http://jkppg.com/naac/vidushi%20magazine%20\(2\)%20\(1\).pptx](http://jkppg.com/naac/vidushi%20magazine%20(2)%20(1).pptx)

<http://jkppg.com/naac/ACADEMIC%20AUDIT%202019-20.pptx>

http://jkppg.com/naac/green_audit%20ppt.pptx

The major area for making our student vocationally sound include food preparation, organic farming, beauty care and wellness, yogic science, computer efficiency, spoken English and personality development.

Vision

Vision of the College:

The College aims at the total development of the Women students, by providing learning opportunities to empower them with entrepreneurial knowledge, skills and attitudes, to face personal and professional challenges with confidence, inculcating values of respect, commitment and concern for the service of others, thereby enabling them to make positive contribution to society in the 21st Century.

The college is famous to become a centre of excellence in the field of education, research and skill based education.

The college works towards developing and offering programmes of externally high quality in the domain of humanities, science and commerce.

Being situated in the rustic area and having students from modest backgrounds, the college is aware of the challenges faced by our students and their families. The most prominent threats include infanticide, poverty, lack of education, meager means, outrage of modesty, honour killing, dowry system, migration to cities in search of vocation etc. the vision of the college exclusively involves working closely with all the stakeholders towards empowering our students with resourceful education to become self efficient. The stakeholders of the college including the management, the principal faculty, alumni students, associated agencies all strive hall to holders the responsibility to generate awareness for all our girls students concerning the prevalent malpractices and ways to combat them and strength themselves.

Mission

Mission of the College:

1. To work dedicatedly towards women's empowerment through socially-relevant, holistic, interdisciplinary education.
2. To sensitize students to the needs of others, especially of those less advantaged and foster a service orientation.
3. To respect egalitarian justice, use participatory governance and build capacity among students and staff.
4. To continually innovate and deliver a curriculum that is globally valuable, locally relevant and responsive to changing times and needs.
5. To forge and enhance linkages with communities and organisations at multiple levels (e.g. local, regional, national and international).
6. To contribute to the national and international knowledge base in Humanities and allied fields.
7. The college upholds its mission to make our girl students aware of evil practices prevalent in society and takes strong measures to assist the young woman in facing these challenges like:

Infanticide – College supports “Beti Bachao, Beti Padhao” movement by central govt.

Poverty – College runs skill based vocational sources for the students to become independent.

Meager means – College provide scholarship and fee waiver to needy students.

Lack of education – College promotes entry of students through easy process of admission.

Outrage of Modesty – All helpline numbers provided to students for instant assistance.

Migration – Girls are provided job specific training in varied fields to that they can be a support to their families.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

1. A pioneer institution for women's education and the only Girls Minority College in west UP.
2. Strategic location and easy accessibility.
3. Proactive management with a progressive vision.
4. Transparency in staff recruitments, student admissions.
5. Various linkages and MOUs are signed with Local & National agencies and institutes.
6. Productive extension activities.
7. Dynamic student community with high potential for self- empowerment.
8. Plethora of opportunities in curricular/ co- curricular activities and sports.
9. Value Added Courses relevant to current demand.
10. Excellent linkages with Community.
11. Very good rapport between teachers and students.
12. Hygienic, well-ventilated, well-lit classrooms and laboratories.
13. ICT-enabled classrooms with LCD projection systems allowing routine use of PPT.
14. Participatory governance.
15. Offers multiple leadership opportunities to staff and students.
16. Default academic autonomy which allows us to design Curriculum at all levels .
17. Dynamic, qualified team of teachers, many of whom are recognized nationally and internationally as experts in their field.
18. All the faculty members have been recognized for postgraduate teaching. Many are Ph.D (19 out of 21); Faculty are also appointed on Boards of Studies of multiple universities/colleges.
19. Innovative, learner-centered, participatory teaching-learning methods employed regularly at all levels; Focus on development of entrepreneurial skills among students.
20. Strong institute collaboration with intercollegiate I.Q.A.C.s.
21. Staff and students have been participating together in the Events.
22. Very good exposure to Rural & Urban extension work.
23. Organizing programmes for women empowerment and making girl students self sufficient.
24. Management and all stakeholders supportive in all endeavors.
25. Making girl students aware of evil practices prevalent in society and teaching them to stand against them to eradicate them.

Institutional Weakness

Institutional Weakness

1. Consultancy needs to be strengthened.
2. Lack of students and faculty.
3. Huge demand for collaborative work but restricted due to limited staff and time.
4. Lack of Grants.
5. Vacant positions for Teaching and Non-Teaching are not being filled due to non-availability of NOC.
6. Potential donors to be contacted for augmenting the Corpus Fund.
7. Alumni to be strengthened.
8. Girl education is a short of taboo in the area where college is located. The students are not allowed to pursue higher education and married at a very young age.

9. Gender inequality in family and society.
10. Girls not part of paternal property.
11. Famous considered inferior since society is patriarchal.
12. Lack of transport, safe environment for girls in their area so prefer to stay at home.

Institutional Opportunity

Institutional Opportunity

1. Could become an excellent centre for interdisciplinary and community oriented research.
2. The College can take a lead role in integrating value based education and extension activities into the Syllabus to mould students to fulfil the vision of the College.
3. Ample scope for providing consultancy services.
4. Industry oriented courses can be designed to ensure employability.
5. A number of Startups can be optimised to Provide Technical Expertise for Women to emerge as Successful Entrepreneurs.
6. Strategic Location enhances the opportunities for employment.
7. Conducive environment for developing self ,both professionally and at personal level.
8. Ample opportunities to staff and students to build up leadership qualities.
9. Opportunity for organising Conferences / Seminars.
10. Staff guide students for research projects.
11. Staff invited as resource person by various NGOs/GO's,academic bodies to share expertise in specific fields.
12. To take responsibility of various committees in college.
13. To enhance number of skill-development and vocational courses.
14. To create/ avail funds for research projects.
15. To develop college-industry-community collaboration for academic and research activity.
16. To achieve vertical growth by introducing PG courses.
17. To enhance placement activity.
18. To enhance support of alumni association.
19. To develop virtual class rooms.
20. Can participate in National level schemes , programmes and policy making.
21. To step forward to have a status of an autonomous institute.

Institutional Challenge

Institutional Challenge

1. Resource mobilisation from agencies apart from Government and UGC.
2. Attracting faculty and students.
3. To start new courses as per local needs.
4. Competition from professional institutions locally and internationally.

5. Sustainability

6. To make families aware of the importance of girl education.

7. To effectively generate awareness among society and students about the prevalent malpractices and ways to eradicate them. Few instances are:

Infanticide – To ensure success of Beti Bachao, Beti Padhao movement by central govt.

Poverty – To ensure maximum participation of students in value added courses to skill enhancement.

Migration – To provide job-specific training along with the core courses.

To circulate helpline numbers for immediate assistance for any mishappening and for lodging any complaints.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College offers undergraduate programs, post graduate programs, Ph.D Course work and and Research facilities emphasizing the entrepreneurship skills through its courses and promote independent thinking ,creativity and vocational skills. Presently the institute is having 13 departments which are jointly running UG ,PG courses and PhD programs .Around 2800 students are currently enrolled in these programs. Curriculum is strictly followed for all the courses. Semester system is applicable for all PG courses. Practical, project work assignments, internship are all undertaken and organised as per the requirements of the curriculum. The emphasis hands on experience through laboratory and project work fulfill the criteria of learning by actually doing. Revision of course contents is reviewed from time to time .Due consideration is given to the feedback from students ,alumni and other stakeholders .The students are offered value added courses such as spoken English and personality development course, Beauty and Wellness ,Art and Craft, Computer course, Yoga and Meditation .These courses are designed to improve the Entrepreneurship skills and employability factor of the students.

Jain Kanya PG College is located in the rural area of western Uttar Pradesh and the basic income of the region is generated though agriculture.

The institution has worked day in and day out and achieved on enviable position of eminence for best skill based education, local education & human rights education alongwith the traditional education.

The college publishes Prospectus every year, containing the details about course curricula, Infrastructural facilities, faculties available, rules & regulations of the college etc. The academic calendar of the college explain the detailed academic program for the year, including distribution of the syllabus among the teachers, enabling the teachers and the students its prepare themselves for the lectures and examination.

Teaching-learning and Evaluation

Any educational institution is based on the principle of teaching & learning. Our college stresses upon the need for value based education, while keeping abreast with contemporary values and ethics, laying great emphasis on practical learning. Since the institution is a women's college, there is marked focus on advocating women

empowerment through its extra curriculans . Keeping all these objectives in mind , the college undertakes all the required and appropriate measures to implement them.

The student enrolment and admission process is totally transparent and adhere to the university norms and policies. The students admitted to the institution, come from various cultural and economic backgrounds , adhering to the college motto TAMSO MA JYOTIRGAMAY. The college has a full- fledged academic system to impart quality education to the students to ensure their advancement educationally and in turn, contribute to the nation by fostering the students as socially responsible citizens.

Regular guidance and counselling is provided to students to motivate them to achieve highest level of education . The college is aware of the needs of the students hailing from varies backgrounds and takes necessary steps for their adjustment in the college. Also the college is continually introducing new programmes keeping in view local as well as global demands.

Teachers, on their part, are always cooperative and deal with students patiently according to their calibre. The college organises motivational lectures for students to channelise their potential. Teachers meticulously prepare teaching plans and follow it all through the session. The aim of the college and faculty is to keep the students creatively engaged in academics so that there is least drop out. The IQAC of the institute monitors promotion, implementation and continuous improvement in curriculum, extracurricular, co-curricular activities of the college. Students are at the centre of every institution. Maintaining this viewpoint, the college makes genuine efforts to ensure their overall development in a safe and congenial environment.

Research, Innovations and Extension

Research and innovation are integral part of academic activities of the institution as articulated in the vision statement. All the departments regularly organise conferences, workshops and seminars where eminent scholars and dignitaries from all over the country are invited for keynote addresses .With the growth of research facilities, the number of Ph.D research scholars is continuously increasing. Students and Faculty of the college are continuously engaged in publishing research papers in Peer reviewed journals.

The college encourages and extends all possible help to promote research activities in the institution. In spite of inadequate infrastructure, the teachers are motivated to write research papers for seminars, hold workshops etc.

At present, almost all the faculty members have Ph.D. degrees. Annual magazine of the college “VIDUSHI” is published annually.

The college has undertakes different types of extracurricular and extension activities. The IQAC with the help of Rover Rangers organizes blood donation camps, career counseling program, self defense training campus annually with the help of government agencies. The Rover Rangers alongwith college committees organize

programs like campus cleaning, plantation, anti-drug, anti-ragging awareness lectures.

Faculty conduct interdisciplinary and inter institutional research work and the outcomes are visible through substantial number of publications in various peer reviewed journals. This has helped us in strengthening our teaching, learning and research infrastructure.

Infrastructure and Learning Resources

Jain Kanya PG college has adequate physical infrastructure to facilitate teaching, research and extra-curricular activities. With a built up area of 7820 square metre, it has ample classrooms, many laboratories, well-structured library, auditorium and canteen. The campus has 100% power backup through generator. Other facilities that make the campus enriched and fulfilling include gym, medical room, purified water supply, CCTV cameras for safety, facility Centre with photo stating facilities. It has a completely developed IT Centre that caters to the needs of the faculty and students. The computer and network resources may be accessed only by the authorised members. All classrooms in the college are well ventilated with sufficient sunlight.

Funds generated internally are utilized for maintenance of physical infrastructure. The college has adequate facilities for sports, games (indoor and outdoor), gymnasium, yoga centre as well as an auditorium with a green room for cultural activities. The college library has 10 computers and a separate Ph.D room with 2 computers, one computer at the librarian desk and one computer at the circulation computer only to be used by the library staff. The entire library is under CCTV surveillance to prevent any untoward losses, in all those are seven CCTV cameras fixed at strategic locations.

The available bandwidth of internet connection in the college is 50 MBPS Hath way line and two secondary 8 MBPS MTNL lines.

The JKP (PG) college has a well-structured system for maintaining and utilizing the facilities available. The various responsibilities of the custodial team are housekeeping, lawn maintenance, pest control, snag work for the entire campus and general cleanliness. The college has a building and maintenance committee, headed by senior faculty members who chalk out development plans and look after the maintenance and repair of buildings. Each location supervisor reports to the maintenance manager regarding his observations on electrical, plumbing, and housekeeping related issues/complaints. A logbook is maintained for the same. The security of the college is taken care of by trained and alert security guards.

Student Support and Progression

The Students play an active and crucial part in the functioning of the college. The students are given a special role in the college committees. The College has student representatives in following academic and administrative committees.

1. Discipline committee- As prefects and chief prefects
2. Anti-Ragging committee- to curb the harassment of new students
3. College Magazine committee- as student editorial member

4. Alumni cell- to make old students connect to new students
5. Annual Art Exhibition committee- to familiarize new art work of students with contemporary artists
6. Beautification and Cleanliness committee- to take care of hygiene and presentation of college campus

The students committees dilute the difference between heads, the department and rest of the students. Student representatives in every class are responsible for academic growth and development and to deal with social issues and challenges throughout the session.

The alumni association meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education.

Alumni at the College have contributed both financially and non financially over the years in growth and development of the College through endowment scholarships or cash prizes and medals and books or financial support for the poor students. The Alumni of college hold positions of public importance. They are contributing immensely for the development of the college through their guidance and support.

The yearly prospectus of the college and regularly published college magazine provide necessary information about the college to the students. The college website www.jkppgcoolege1.com also offer required information about the college. Welfare scheme for students include financial assistance/scholarships from state government, reservation for special categories of students in admission, financial assistance and fee waiver home management fund.

Governance, Leadership and Management

The college was set up by the founder members and the college believes that education is the only tool to fight poverty and skill based education can assist our nation to become a developed nation. Several committees including discipline, anti ragging, time table ,literary, debating, IQAC etc. have been constituted for the smooth functioning of the institution . The administrative positions are management, principal ,HOD's and faculty. All management policies are based on democratic principles of participative management .

The college conducts academic audit, green audit, energy audit through IQAC. It has a grievance redressal mechanism in place . The institute looks after the growth and development of its faculty and support staff . The faculty avails the facilities that include study leave, duty leave, medical leave, leave encashment, loan for medical emergency .

The college maintains a highly conducive academic as well as Progressive atmosphere. It provides freedom to faculty to pursue academic pursuits of one's own choice.

The governing body is the highest decision making authority and it takes decisions considering state and central government guidelines for higher educational institutions.

The college has an internal management system under the leadership of the principal for designing and implementing its policies and plans effectively. The Principal forms various committees, Sub-committees with members from teaching and non-teaching staff, students and delegates authority and responsibilities of performing various academic and non-academic functions.

For fulfillment of the college mission, the leadership strives to maintain an open and interactive environment. All stakeholders are actively encouraged to participate and voice their perspectives for effective decision making and policy formulation. The staff and administration work zealously to comprehend and articulated rapid changes in the academic structure and functioning of the college.

Institutional Values and Best Practices

Keeping in view the infrastructure and student strength of the college, the college has introduced many programs and subjects in its course curricula for skill enhancement of the students like Beauty and Wellness, Food Preparation, Yogic Science, Computer awareness, Spoken English and Personality Development etc.

The IRAC with support of departments has organized National level Seminars, Workshop, Program of Academic and Socio Economic, Health Care Program by inviting doctors, Career Counseling programs etc. over the years.

JKP (PG) College has been a pioneer in women's education, investing scientific emphasis on home and community life. The College remains committed to building leadership, conscious citizenry and active participation of women for furthering national development goals. The education in the college aims towards developing creative and critical thinking, nurturing innovation and excellence.

The University has an eco-friendly campus. It uses recycled water for all its gardening purposes. The buildings have been well designed to maximize utilisation of natural light and air . Several best practices have been adopted from the University some of which are :

Research as integral part of learning.

Women empowerment to make our girls stand strong in their areas.

The college stresses on research based learning from early stages for undergraduate courses with an objective of critical thinking and developing creativity and innovativeness at undergraduate level itself.

In order to have effective transparent and efficient management of the college affairs, a proactive approach has been adopted using ICT enabled environment. Various ICT Tools ,EPR system are being used for information creation and dissemination in several domains such as :

Personal - Employee salary , benefits details, types of leave ,attendance details in case of emergency, help in tax information .

Teaching - student attendance, information about student not attending .

Exams -marks entry, Grade entry ,result.

Counselling and mentoring -To view students grades and performance .

Online feedback system.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	JAIN KANYA PATHSHALA (P.G.) COLLEGE
Address	MEERUT ROAD MUZAFFARNAGAR
City	MUZAFFARNAGAR
State	Uttar pradesh
Pin	251001
Website	www.jkppgcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SEEMA JAIN	0131-2433766	9837300655	-	jkppgcollege1@gmail.com
Associate Professor	SANTOSH KUMARI	0131-2415384	7906099083	-	santoshtomer74@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Letter.pdf
If Yes, Specify minority status	
Religious	Jain
Linguistic	Hindi English
Any Other	

Establishment Details				
Date of establishment of the college	01-01-1963			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Uttar pradesh	Choudhary Charan Singh University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	08-03-1978	View Document		
12B of UGC	02-01-2019	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	MEERUT ROAD MUZAFFARNAGAR	Urban	7.21	7816.66

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Physics Chemistry Mathematics	36	Intermediate	English + Hindi	66	23
UG	BSc,Chemistry Zoology Botany	36	Intermediate	English + Hindi	66	52
UG	BSc,Home Science	36	Intermediate	English + Hindi	66	30
UG	BCom,Com merce	36	Intermediate	English + Hindi	240	116
UG	BA,English	36	Intermediate	English	264	247
UG	BA,Hindi	36	Intermediate	Hindi	264	251
UG	BA,Political Science	36	Intermediate	English + Hindi	264	244
UG	BA,Sociolog y	36	Intermediate	English + Hindi	264	259

UG	BA,Drawing And Painting	36	Intermediate	English + Hindi	88	84
UG	BA,Library Science	36	Intermediate	English + Hindi	88	75
UG	BA,Sanskrit	36	Intermediate	Sanskrit	88	66
UG	BA,Music	36	Intermediate	English + Hindi	88	81
UG	BA,Economics	36	Intermediate	English + Hindi	88	83
UG	BA,Physical Education	36	Intermediate	English + Hindi	88	84
UG	BA,History	36	Intermeidate	English + Hindi	88	77
PG	MCom,Commerce	24	Graduate	English + Hindi	66	37
PG	MA,English	24	Graduate	English	66	32
PG	MA,Hindi	24	Graduate	Hindi	66	30
PG	MA,Political Science	24	Graduate	English + Hindi	66	63
PG	MA,Sociology	24	Graduate	English + Hindi	66	36
PG	MA,Drawing And Painting	24	Graduate	English + Hindi	33	28
Doctoral (Ph.D)	PhD or DPhil,Political Science	60	PG	Hindi	12	0
Doctoral (Ph.D)	PhD or DPhil,Drawing And Painting	60	PG	English + Hindi	12	12

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				5				18			
Recruited	0	1	0	1	0	5	0	5	0	15	0	15
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				23			
Recruited	0	0	0	0	0	0	0	0	2	20	0	22
Yet to Recruit	0				0				1			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				21
Recruited	8	3	0	11
Yet to Recruit				10
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	9	2	0	11
Yet to Recruit				5

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	4	0	0	13	0	18
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	2	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	27	0	27

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Doctoral (Ph.D)	Male	4	0	0	0	4
	Female	8	0	0	0	8
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	1668	2	0	0	1670
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	379	0	0	0	379
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	2	2	1	0
	Female	353	365	375	377
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	2	1	0	0
	Female	620	611	637	738
	Others	0	0	0	0
General	Male	0	2	0	0
	Female	180	169	254	317
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	904	798	702	613
	Others	0	0	0	0
Total		2061	1948	1969	2045

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
286	261	229	229	229
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
23	22	12	12	12

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2061	1948	1969	2045	2262
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1375	1190	1050	1050	1050

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
661	492	622	634	671

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
52	38	35	29	34

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
47	44	39	39	39

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 46**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
3948215.50	7103295.90	6212158	4699407	12824190.58

4.3**Number of Computers****Response: 75**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Jain Kanya P.G College, Muzaffarnagar, is situated in rural precincts of Uttar Pradesh. . The basic income of this region is generated through agriculture. The college was established primarily to provide education to girls of the minority community (Jain's). The institution, has over the years, achieved an enviable position of eminence for best skill based education, cultural education, social education and human rights education which is one of the most vital prerequisites in this area. The college management committee plays a remarkable role in providing area specific education to girls with the precise aim to uplift and emancipate the status of women in this area. The curricular aspects of the courses are provided by Chaudhary Charan Singh University, Meerut, U.P. ordinances to which the college is affiliated. The college results are consistently good, tilting to a commendable 95% overall. The college also provides vocational training to every student in the premises.. The institution plays a very active role in planning and implementing of the curriculum through different college committees. The college vision and mission is embedded with curricular aspects and skill based vocational courses which are implemented according to the changing needs and environment.

The curriculum aspects are as follows:

1. Research Program

(i) Ph.D

Research is an integral part of the curriculum. The Department of Drawing and Painting, Department of Political Science, Department of Hindi and Department of Sociology are engaged in active research activity.

(ii) Pre-Ph.D Program

Pre-Ph D coursework in Drawing and painting is held by our institution as per the directions of CCS University, Meerut. Project presentations, power point presentations and ICT tools related research and study in our college prepare our students to face the challenges of the virtual environment. Pre Ph.D coursework center for all research scholars of the university has been assigned to the college.

2. Core Education

(i) U.G Programme

U.G Hindi

U.G English

U.G Sanskrit

U.G History

U.G Sociology

U.G Political Science

U.G Physics

U.G Chemistry

U.G Mathematics

U.G Biology

U.G Music

U.G Drawing & Painting

U.G Commerce

U.G Home Science

U.G Library Science

U.G Physical Education

U.G Economics

(ii) P.G Program

P.G Hindi

P.G English

P.G Sociology

P.G Political Science

P.G Drawing & Painting

P.G Commerce

1. Skill Based program run by college management (Non-fees project)

- (i) Spoken English & Personality Development Program
- (ii) Yoga & Meditation
- (iii) Art & Craft/Clay
- (iv) Beauty Care Course
- (v) Computer Program
- (vi) Food preservation

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE**Response:**

Our institution is pro-active in various academic activities and co-curricular activities and follows a college Academic Calendar. It is concomitant with CCS University, Meerut and college IQAC prepares own academic calendar, All the activities during the academic session are mentioned in the academic calendar as per date and time. Keeping this in view, the HOD's also prepare/curricular activities for their own department guidelines and framework to suit the requirements of different departmental activities.

The academic session commences with the academic timetable and workload, committees formation and meetings of the college. Individual department activities are regularly monitored for the efficiency of the same throughout the session by the IQAC committee. The departmental curricular activities and seminar, skill based programmes and activities are duly scheduled classwise by IQAC

1. College has dual exam systems

- (i) Annual

The examination schedule is prepared by University and practical examinations and viva voce schedule is decided by University and IQAC both. Monthly class tests are taken by the faculty members according to their own schedules. These monthly tests are compulsorily conducted.

(ii) Semester

(a) Internal exams

(b) External exams

(c) Practical

(d) Project

Semester exams are conducted in the form of internal and external examinations according to University schedule twice a year for P.G classes. External examinations are conducted according to university schedule. Internal examinations are held according to college calendar. Practical and project work are scheduled according to departmental time table.

The college IQAC also decides the Annual day, sports week, seminars, workshops, cultural activities, youth festivals, in college calendar. The national festivals, birth anniversaries of great leaders are also part of academic calendar. The days celebrated as national festival are Gandhi Jayanti, Subhash Chandra Jayanti, Republic Day, Independence Day, Sardar Vallab Bhai Patel Jayanti.

The college calendar also schedules programmes directed by Central/State Government such as Swachh Bharat Mission, Youth festival, International Women's Day, Polio Day, International Yoga Day, Teacher's Day, Women Empowerment Week, Hindi Saptah, Beti Bachao Beti Padhao Aandolan, Mother's Day Etc. All college members including management, students, teaching staff, non-teaching staff actively take part in these programmes and celebrate with fervor and enthusiasm.

Inauguration of the Departmental Association is an integral part of this academic calendar. The systems have been structured to help maintain uniformity, transparency, academic standards and quality during internal and external assessment of students through student's consent. Department sub-committees hold meetings to discuss and plan the execution of the Academic Calendar, teaching modules, class assignment and evaluation. They provide feedback form as well as take online feedback from the students.

Grievance cell and anti ragging cell is active throughout the year. Remedial classes are also organized for weak students. Youth Festival, Parents Teacher Meeting, co-curricular activities, seminars, workshop and guest lectures, national holidays are also part of the academic calendar.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 23

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 46

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
11	11	11	07	06

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 64.23

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1716	1481	1460	1040	834

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Foundation course and qualifying course is an interdisciplinary course which integrates environmental issues, gender issues, climate change and human rights. Co-curricular activities like NSS, Rangers, cultural programmes, essays, debates etc are covered by these issues. Seminars and workshops also cover these areas. Many subjects such as Political Science, Sociology and Commerce etc.cover human rights, environment, gender issues, computer application in their syllabus. The faculty also organise special lectures to educate the students about them. Their assignments and projects too recapitulate these points.

Rangers, Women development cell of the college has been constituted as per the norms of the university. Many programs related to self awareness are conducted by visiting medical faculty. All departments are uniformly involved in promoting it.

The College follows curriculum C.C.S. University and offers a paper on environmental studies (Code B-008) as part of the syllabus of first year students of undergraduate courses. A paper on general awareness (Code B-010) is also included. Sport & physical education (B-001), B-002, B-003) is included in all the three years. Bhartiya Sanskriti exam Rashtra Gaurav (009) is available first year students in foundation course.

The Eco club of the college has relentlessly pursued its good work of spreading awareness among students and the community about threats to our environment and the need to promote sustainability through its varied activities like rain water harvesting, recycling of water, making compost fertilizer and much more.

A necessary part of curriculum is to inculcate good human values among students. Our institute always believes to make students good human beings. Students learn not only to respect teachers and seniors but also to respect themselves. The college has Anti – Ragging cell to ensure ragging free environment. Internal complaints committee and discipline committee headed by senior faculty are being run in the college to take care of human values. The college has a handicap friendly campus. The college has conducted ramp at the entrance gate for physically challenged students.

Either is a branch of philosophy that address the concepts of right and wrong or good and evil. The college has organized various personality development programs to increase the employability of students. Industrial visits, publication visit and internships are organized for student as well as experts from various fields are invited to share their views with students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 2.45

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	06	06	06	06

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 17.52

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 361

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 76.71

2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
971	826	790	768	999

2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1375	1190	1050	1050	1050

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 76.71

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
971	826	790	768	999

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Although the college students mostly belong to the rural segment and come from economically challenged families, they are very innovative and possess a high degree of talent. At the time of admission, the College IQAC provides a mentor-mentee list and in the first interaction, the mentor assesses each student according to their IQ level, area of interest, level of capability and draws a special mark in her confidential list of the advanced and slow learners.

Advanced Learners:

The college identifies the high performing students on the basis of their performance in internal assessments, university examination and their involvement in classroom as well as other extra-curricular activities.

- Students are encouraged to participate in group discussions, quizzes and writing competitions to develop and enhance their communication skills, problem-solving abilities and presentation skills.
- Career counselling is provided to students to take part in competitions such as PGT, UGC NET, TGT, CAT, MBA, GATE, etc.
- College staff and competent teachers motivate students to undertake micro projects, research-oriented projects and create working models to develop their critical and analytical sensibility.
- Semester toppers and university rank holders are provided with certificates along with trophies and cash prizes.
- Intelligent but financially weak students are provided with scholarships from the institution for further studies.
- The institute provides the students with ample opportunities to develop their skills in such different fields as sports, music, writing, drawing, debating, etc. by organizing inter and intra collegiate competitions and by organizing academic events like seminars, workshops, etc. at national and regional level.

Slow Learners:

During the time of admission, Principal and the staff members interact with the parents and the students to assess their need aptitude and aspirations. The college uses a holistic approach to help students having any difficulty in cognitive and academic learning.

Regular remedial classes and tutorials are held for students of slow learning in addition to the classroom lectures

- Extra care is taken by the faculty members in monitoring the performance and attendance of slow learners. Regular PTMs are held to understand the problems and challenges of the economic, social and domestic background such students, and effective counselling is provided to help mitigate or resolve any such problem as faced by parents as well as students.

- Departments provide extra study material for both the slow learners and those students who are on the verge of dropping out of the academic program due to failure in related subjects.
- Regular tests are held in the extra classes for slow learners, to improve upon their performance level in the university exams.
- The faculty members regularly revise the more formidable topics of the syllabus in the classes as per the student requisition. Model questions from the question bank are discussed along with explaining the technique of presenting answers in the exams to score good marks.
- Mock tests are scheduled to provide practice for the university exams so that the slow learners may perform well in the university exams.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 40:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college is affiliated from C.C.S University Meerut. Admissions for U.G and P.G courses are done separately. The University provides the syllabus for all classes which is passed by board of Studies of the University. The Board of studies frames the syllabus keeping in mind experiential learning, participative learning, problem solving methodologies. The college runs academically according to University syllabus in a perfect manner. The following are the various student centric methods to enhance Teaching- Learning such as

Course Delivery Methods:

- Lectures
- Class presentations
- Tutorials
- Lab experimental work
- Simulations and experimental exercises
- Written Assignments

- E-Learning: identifying online resources for self-learning
- The college encourages teachers to use the latest pedagogical teaching technology including audio–visual teaching machines.
- Student learning is enhanced by adopting approaches / methods such as seminars, conferences and special lectures. The faculty members are encouraged to participate in State / National level seminars for which beneficial assistance is given by the college.
- Challenging assignments and projects are given to the students to hone up their intellectual caliber, sharpen their inquisitiveness, induce them to experience the thrill of learning and enjoy the pleasure of achievement
- Study material and periodic assignments are also made available to the students. This enables students to come prepared for the classes. This practice has led to better interaction in the classrooms and laboratories.
- Invited talks by experts from the industry and academia; and add on courses are organized by the departments to cover contents beyond the syllabus and recent trends. MOUs are signed with leading industries to bridge the gaps in the curriculum.

Interactive Learning Environment:

- It consists of the interaction between students and interactive e-learning platforms.
- Case studies are undertaken to impart skills and enhance students interaction and involvement in learning process.
- Another mode of providing learning experience to students is arranging guest lectures, arranging talks and student’s seminars by the Department Associations.
- **Collaborative Learning**
- The Institute also promotes industry sponsored projects and research projects.
- In activity based learning students are encouraged to participate in project competitions, design contests, and various technical festivals.
- Industrial visits and field visits are for special surveys.
- **Independent Learning**
- E-learning platforms are provided to facilitate independent learning wherein students can access course contents online. Thus e-learning platforms bridge the gap from classroom learning, and also supplement advanced learning.

Available e-learning platforms include Edulib, learning resources through CDs and DVDs.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In the college, the following technologies and facilities are available and used by the faculty members for

effective teaching.

There are two seminars halls with smart boards and one hall with projector and IT tools. Three Wi-Fi connections in the college with 100 mbps speed are connected with all the classrooms, halls, staff rooms, departments, office. CCTV Cameras are installed for keeping a tab on all the activities. Two big screens are installed in the principal's room and faculty staff rooms. Every department has own smart classroom with projector and computer for teaching through power point presentation and E-learning. Every department in the college has a computer connected with Wi-fi. Every faculty member has the facility of engaging in research on his subject through national digital library and other research materials provided in the E-journals, E-books and other softwares or through study materials in the departmental computer and library too. Every faculty member provides the best teaching learning process through IT tools to the students. A power point presentation is the best tool for teacher learning process which is effectively used by all faculty members. The teachers also encourage the students for E- learning, give a current topic to the students for research and also hold group discussions with the students in the classroom/seminar halls. Covid-19 brought everything to a standstill in the present year at the time when the examinations were scheduled. Students faced problem preparing for the examinations but due to the access to ICT tools, the college faculty did a commendable job preparing e-content through zoom app, whatsapp as per requirement as per syllabus and demand by the students, uploaded all the E-content on the college website and also provided study materials to the students which was required during the Covid-19 period through E-mail of the students.

- The college has a projector room to enhance teaching learning skills. The students get benefits of virtual learning while they watch the presentation by the teachers and they themselves can present their PPT through projector during the seminars.
- The college has two seminar halls with smart boards which is always available to the departments whereby the students can give power point presentations before the class and have interactive sessions with teachers.
- All departments of the college have the facility of smart classes and students can have the experience of teaching and learning through virtual classroom.
- The faculty provided the online subject material on the college website in the form of ppt, .pdf class notes, audios and video lectures for the smooth learning in the covid-19 period , so that they can easily download and study the material from the college website jkpgcollege.com, jkppgcollege1@gmail.com

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 40:1

2.3.3.1 Number of mentors	
Response: 52	
File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years	
Response: 89.66	
File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 21.22

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
18	5	7	6	6

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 0.96	
2.4.3.1 Total experience of full-time teachers	
Response: 50	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</p> <p>Response:</p> <p>The internal examination is conducted by the college for the P.G students twice per session. Internal exam is scheduled by the college according to directions provided by the University. The question papers are prepared confidentially by the faculty members, directed by the principal and separate invigilation duties are set by the examination committee and same subject same faculty member are not appointed in that duty. After the evaluation, the answer sheets are seen and checked by the students thus ensuring total transparency.</p> <p>The Internal Assessment system is carried out systematically and is transparent. Theory courses, Laboratory courses, Seminars, and Project works are evaluated internally.</p> <p>After the admission of the students, an induction program is conducted where the first-year students are oriented by the faculty from the exam cell regarding the evaluation system (both internal and external). The changes in the evaluation system, if any, are communicated to the student's from time-to-time.</p> <p>A detailed academic calendar is available on the college website and notice-boards of the Departments.</p>

Thus, students know about the dates of examinations well in advance and they can plan their studies accordingly.

Students are made aware of various parameters of the Internal Evaluation system. The internal marks are based on internal tests, viva-voce and assignments.

Different faculty members may teach the same course for different sections. In such cases, internal question papers are collected separately from each faculty member and one is selected from among them before the start of the internal examination. The answer sheets of internal examinations are shown to the students after evaluation to bring out discrepancies, if any, to the notice of the faculty concerned, and the necessary corrections are carried out.

For the Assignment, every student is given a question and by referring to various textbooks and other resources, they have to answer it in a presentable manner and submit to the respective faculty member. The assignment is evaluated by the respective faculty members and shown to students to bring out discrepancies if any, necessary corrections are made and marks are noted. The assignment sheets are kept in the record of the Departments.

In laboratory courses, an evaluation is done in each laboratory session, and marks are posted in the students' record book. The consolidated marks are communicated to the students.

Project work and Seminar evaluations are done by respective committees based on different titles, topics, or subjects. The defined titles, topics, or subjects are informed well in advance to students. Students' performance is evaluated by the respective member of the committee. After the evaluation, the marks are displayed on the notice boards.

The performance of the students regarding the internal marks and attendance is recorded in registers of the Department. The parents are informed about the internal assessment marks telephonically, through SMS and personally in Parents-Teachers meet.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The mechanism to deal with internal/external examination related grievances:

- If grievance, or any complaint regarding roll no., enrollment and question paper (out of course and other complain) comes up the examination cell immediately take action and remove the complaint and decision forwarded to the University.

- The UFM cases are forwarded to the University for taking necessary action.
- Complaint in evaluation is decided by university and action taken as about
- Any grievance related to the admit cards like printing of wrong name or delay in issuance is addressed by the exam cell. The exam cell immediately looks into the matter and takes necessary actions. The issues of the students are dealt with at high priority and solved at the earliest.
- The question papers for internal examinations are prepared by the respective faculty and approved by the head of the concerned departments. Four sets are prepared and one set randomly selected on the day of examination. This ensures fairness and removes the chance of usage of unfair methods.
- The answer sheet for external question papers is distributed 15 minutes before the commencement of examination while external question papers are distributed at the exact time given by the University for the Examination.

In the event of a student found using unfair means during examinations, the following measures are adopted to address the situation.

- Firstly, the subject expert is called to verify whether the material carried is related to the subject and mentioned in the question paper. If the material has appeared in the question paper the principal is notified about the incident. The principal then communicates the necessary recommendations to the university. The university then replies based on the letter received. The punishment is then decided by the university and implemented by the college.
- Post internal examinations, students are given answer sheets to be viewed. These answer sheets are evaluated by the teachers in the examination cell under the supervision of a controller/in-charge. Students are permitted to assess their performance and seek any clarifications from the faculty. In case they are entitled to more marks, teachers do the needful. Following the review of answer sheets, the marks are entered into a register before forwarding them to the university.
- In the case of external examination, any grievance is addressed by the examination cell.
- The student in need of help explains her grievance to the person-in-charge who reviews the situation and provides a solution. In case the university needs to be contacted, a standard fee is collected, if required. Upon receiving the fee, the college in-charge represents the issue to the university and pursues it till it is solved. The university then re-evaluates the student's performance and communicates its decision.
- All grievances are therefore solved with utmost care to student sensitivity. College-level grievances are solved within two-three days.
- The college is keen and dedicates to provide students with time-bound, transparent and efficient

solutions for their examination-related grievances.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The programmes and courses and the courses of the college are displayed on the website and the college prospectus as well as on the notice board. There are two programmes:

1. UG

1. Bachelor of Art

Hindi

English

Sanskrit

Sociology

Political Science

Music

Science

Physical Education

History

Economics

Home Science

1. Bachelor of Commerce
2. Bachelor of Science

Physics

Chemistry

Mathematics

Zoology

Botany

1. Post Graduate

1. Master of Art

English

Hindi

Political Science

Drawing and Painting

Sociology

1. Master of Commerce

The details of the programme, course, duration, fee and outcomes are properly displayed on the website, prospectus and notice board. All the add on courses and certificate courses are also mentioned in the brochure and website.

The College is affiliated to CCS University and it follows the programme wise curriculum designed by the university. The learning outcomes of the programmes and courses are stated clearly by the university. The same is published in the official website of the university which can be downloaded by the affiliated

colleges.

The College has its own mechanism to communicate the learning outcomes of the curriculum to the teachers and the students. The following measures are adopted-

- Hard copy of syllabi and learning outcomes are available in all the departments for ready reference to the teachers and students.
- A web link to the CCS University Curriculum and learning outcomes of Programmes and Courses (both UG & PG) is also provided in the college website for reference.
- The departments also arrange Orientation Programmes/Tutorial Meetings to make the students aware of the curriculum and the learning outcomes.

The College has clearly stated learning outcomes of the programs and also highlights the achievements of the students, and lists the kind of placements that students get after completion of the different programs. Teachers prepare learning objectives of the subjects they teach and the same is shared with students. It is also documented in academic activities files. Students learning outcome of the program of study is shared with students in the department by teachers. In addition to this, all the key stakeholders are made familiar with program outcomes through faculty workshops, student workshops, student induction programs, faculty meetings etc. In the orientation program for the first year undergraduate and postgraduate students, the broad programme objective of the course is explained. Program specific outcomes of all the departments are highlighted through career options open to students after completion of the programs and the achievements of the alumni.

For each course offered by the college, a unique set of learning outcomes have been defined. These are linked to the broad program outcomes. Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus. This helps the students appreciate the topic being covered in class as they see the relevance.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The programme outcomes of bachelor of art student involve introduction to community engagement and global understanding, critical and creative thinking, effective communication, social interaction, effective citizenship, ethics, environment and sustainability, self directed and long life learning. In the UG programme, students select three subjects out of 14 subjects. With the understanding of the subjects the effective assessment profiles of both of teacher and students is done by the college from time to time. For students the examination, class test, viva project work, laboratory practical, assignments are held regularly in the college and university both. For the assessment of teacher, regular feedback survey is conducted in the mid session and the end of the session. During the session, following activities are conducted for the skill development and entrepreneurship for self reliance of the students. The college is meant for women education and located in the rural area, also the family income of many students is below poverty line which is a critical situation. The parents need their children to stay with them and assist in income generation so college has taken remarkable steps for the students to become vocationally sound. With this objective, the college conducts the following activities:

1. Beautician and Wellness, Fashion designing

About 200 students every year are benefitted by this course and have the skill to start their own ventures. Large no. of students have exhibited the result outcome of the course and well settled in their lives.

1. Art and craft designing painting, graphic designing (400-500 students)
2. Soft skills, communication and Personality Development.
3. Basic Computer Knowledge and Drafting
4. Training of plantation of valuable plants and exotic vegetables

The major problem in this area is that the farmers are small with limited land so college trains girls for producing valuable plants like medicine plants and exotic vegetables and oil extracting plants. Every year about 100 students are successfully trained by the college.

5. Compost fertilizers

A major problem in the area is the burning of agriculture/plant wastage thereby increasing the pollution

level. The Colleges contributing to environment preservation by training the students to develop bio waste into useful products such as gobar gas and compost fertilizer and train about 200 students every year.

6. NTT training

The college also has the facility for the students to enrol in Indian government registered Nursery Teacher Training Course which is run by the management in the college premises. It has about 30 students every year.

After the completion, all the students are benefitted by the programme outcome.

All these continuous and constructive efforts of the college are rewarded through about 96% result of the students and their successful ventures after completion of studies.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 88.68

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
563	492	622	634	671

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
563	661	667	730	755

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 7.69

3.1.2.1 Number of teachers recognized as research guides

Response: 4

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
14	13	11	11	11

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

The college has setup the best eco-system to foster innovation among students, faculty, staff and industry within the available funds. Although JKPPG college has limited funds, equipment and facilities, the college plans an efficient and practical time table for all the students and utilizes all the material resources such as laboratories, class rooms, seminar halls, smart class rooms, projectors and I.T tools to disseminate the best possible education to the students thus upholding the college motto: **TAMSO MA JYOTIRGAMAY**. (From darkness, lead me to light)

The college provides skill based and value-added courses in collaboration with NGO'S, social organizations and makes the best use of the available facilities such as Vehelna Mandir which operates its own naturopathy centre by the name: 'LALA CHATARSEN JAIN MEMORIAL NATUROPATHY YOGA AND RESEARCH CENTER'. The college has a fruitful and continued collaboration with Vehelna Mandir to train our students in the science of naturopathy.

The college also provides medical facilities to students by the honorary services of Doctor Sachin Jain, medical practitioner in Govt. Hospital, Muzaffarnagar.

The college utilizes the honorary services of a local farmer who is trained to grow medicinal plants, oil extracting plants, exotic vegetables and is well rehearsed in making compost, fertilizer and handling gobar gas plant.

Despite the limited funds for purchasing books, journals and other material, the college librarian and teaching staff have set up a robust system to provide well-bound and relevant education to the students through study material and E-learning. The academic staff, the librarian as well as the non-teaching staff of the college have taken up membership of the **national digital library** and other free journals, books and study material available on the internet to provide it to the students, increasing both accessibility and learning potential. The college also subscribes to E-Pathshala or Inflib Net which is also a source of

relevant educational material for the students. The college also subscribes to C.C.S University which provides all the books and E-books available in the university.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 25

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
6	4	6	4	5

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.6

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 13

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 5

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 3.3

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
35	23	21	21	24

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.15

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
20	19	25	15	02

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College maintains its social cohesiveness through extended activities in the neighborhood, participation of students and faculty members in socio-friendly extension activities through various cells and activity centers. The college aims to develop students' Emotional Quotient through their interaction with various challenges and hurdles faced by people in nearby communities and encourage stakeholders to develop their positive attitude towards life. These steps are taken with the help of various clubs and different units in the college, which include Health & Hygiene Club and Eco club. The main objective of Health and Hygiene Club is to create awareness among the faculty, students and supporting staff members about food consciousness and healthy living habits. The college regularly co-ordinate with the traffic authorities in order to make a consistent effort to minimize the traffic. A Plastic Free Zone has been established, with the slogan "Go green refuse plastic", with an aim to make the college and its surrounding area plastic free. For this,

1. **Students made bags from waste material** and exhibited the things they made in an exhibition organized by the college.
2. **Around 500 trees were planted** by college staff and students on Environment Day in the college campus.
3. **Self-defense training** is imparted to the girl students by trained students so that they can wander alone fearlessly.
4. **Free medical checkup** is also organized in our college campus by an eye specialist. In this program, the local public, students and their parents are benefitted.
5. **Faculty and students visit various old age homes**, rehabilitation centers and hospitals to share food, clothing and the joy of various festivals. Orientation programs for local women on Self Employment Opportunities are held.
6. **Free training in Painting & Floral arts is provided** to women in the community. Industrial Motivation Programs are organized to guide the women of the college and local community to benefit from various Government schemes, Entrepreneurial Opportunities for Women in the District, National Employment Guarantee Program etc.
7. **Warm clothes are distributed** by the students to poor children.
8. **Rangers and Rovers:** This unit promotes the bonhomie amongst the students and the society by organizing programs related to traffic safety, human rights awareness, blood donation camps etc. All such activities are organized throughout the academic session.
9. **Social Awareness March:** In order to spread awareness in the community and society about issues of social importance, the students regularly organize awareness march, events and street plays on various social issues such as *Swachh Bharat*, *Matdata Jaagrukta*, *Beti Bachao-Beti Padhao*, Gender Discrimination, Human Rights, HIV Aids, Traffic Safety.
10. **Interactive sessions on important Social Issues:** The College organizes interactive sessions on issues like 1090 Helpline and Gender Discrimination in order to spread awareness among students on these issues.
11. **Educational Trips:** The Departments of the college organize excursion tours, educational trips for students to gain better insight about their surroundings. The Departments of Drawing and Painting,

Physical Education, Sociology, English and Hindi have been organizing students' trips to nearby historical and educational places.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 37

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
6	10	11	5	5

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 77

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
16	15	15	17	14

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 35.33

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
694	561	700	671	1036

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 19

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	4	4	5	3

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 17

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	3	3	5	3

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

We have well equipped classrooms and laboratories as per the requirements to cater for the academic needs of the student. All computers are always maintained in working condition. The number and area of the class rooms and labs are as per the norms. Students are given assignments and practical projects to promote self-learning and internet resources to help in self-learning. The specific details of the class rooms, laboratories and computer lab is as follows: There are 45 class rooms and 2 multipurpose halls in the college. Physics, Chemistry, Zoology and Botany Departments have total of 5 laboratories that include dark rooms, optical instrumentation room, balance room, preparation room. The Drawing Department of the college has two studios Each Department has a departmental room, with bookshelves, computer and printers having photocopier with scanner. There is one central library. Some of the departments such as Drawing and painting, Sociology, Political science Hindi and English have their departmental libraries. The central computer laboratory of the college has 21 Computers. The computer lab has internet connectivity. Besides college has one e-resource centre with Wi-Fi, in the central library.

1. The institute has adequate facilities and has augmented its infrastructure to cater to the needs of the high demand for the courses.
2. Accordingly the rooms have been allotted as per the number of students: 45 large classrooms (capacity- 90 to 100 students) ,Medium sized classrooms (capacity – 40 to 50 students) ,& smaller classrooms (capacity 15 to 20 students) are used for MA students.
3. In addition to the regular aided courses, adequate arrangements have been made for self-financed programmes and also for Certificate and Value added courses by making suitable adjustments in the time table, and thereby to maximally utilize the infrastructure. PhD students have laboratory facilities to carryout their PhD work on pre-planned timings.
4. All the classrooms are well-lit mainly by natural light enabled by large windows as well as by electrical lighting when necessary.
5. Additional fixtures in all classrooms include chalk boards, bulletin boards, LCD projector with screen and in smaller rooms the LCD projector is connected to the Computer.
6. There are a number of electrical fittings in each classroom which permits the use of electrical and electronic equipment.
7. 8 classrooms have LCD projectors permanently installed that are used for Power Point Presentations, viewing of movie clips etc. Large classrooms are equipped with the accompanying audioequipment which include inbuilt speakers.
8. The college has also provided teachers with the use of wirelessmouse in classrooms. Other facilities for lecture room use (available on request and advance booking) are collar microphone, laptop, slide projector, speakers, and CD player.
9. The college has a computer-lab-cum-cybercafé with fifty multicourse desktop computers set for teaching computer-related programmes/courses and executing computational projects, all computers areconnected to the Internet.

10. Advanced software such as Clarity English Software, Computer facility with Internet is also provided to students and staff in the library.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

1. A sound mind coupled with a strong physique is the key to success. Sports activities occupy a significant part of the college curriculum in JKP{PG} College Muzaffarnagar.
2. Playing fields support a wide variety of games such as Cricket, Football, Badminton, Basketball, table tennis, and Kho-Kho. There are also dedicated spaces for Indoor sport, including Table Tennis, Chess, and Carom.
3. Our Outdoor facilities include a court for Basketball, Handball, and Throw Ball. College also has an indoor Hall facility with areas marked for Yoga. The subject of Physical education is taught as an optional subject. In this students are given information about human anatomy.
4. The College has a sports field with the dimensions- 25 m long and 50 m Wide.

This field is cemented. In it students engage in various activities such as throwball, Slow cycle race, tug of war, 100m, 200m race, walking etc.

Basketball ground of college has an area of 16 m Wide and 29 m long and there are stairs for sitting around.

Badminton court of college has the measurement - 15m long and 7m wide.

The College has a well-equipped Hall/room, measuring 10 m Wide and 12m long where table tennis, chess, yoga and gymnastics are PRACTISED by the students.

1. There is an office for Sports' Committee and a separate room for keeping sports material and equipments.
2. Sports Day : Every year an annual sports day is organized in the college in which various games and recreational activities are held like: 100m, 200m, 100m relay race, lemon race, slow cycle, throwball, walking etc.
3. The students of the college are trained in Yoga and Self defence programmes so that they can build confidence in themselves and attain heights in life.
4. Intramural activities are organized for college students like Chess, Badminton, and Kho-Kho. In the intramural tournament, every student can take part in games and sports. It provides an equal

opportunity for every student to participate in games and sports. The intramural competitions develop the feeling of sportsmanship amongst the students and they learn to show respect and courtesy towards their opponents. The tournament helps the students to cope up socially, mentally, physically and emotionally.

5. Students are also told about acupressure and art of living by the experts from time to time: Acupressure is used for its therapeutic effects (such as the relief of tension or pain) and Art of Living offers several stress-elimination and self-development programs based on breathing techniques, meditation and yoga.
6. The multipurpose Hall/Auditorium (20.40 x 15.4 = 314 square meters) in the teaching block is used for organizing cultural activities. This hall is equipped with good sound system. This hall is used for cultural events like: Dance, catwalk, fashion show, drama, group dance and singing competition, guest lectures, workshops, seminars etc. Besides, students get-togethers are also organized in this hall. After seeking prior permission of the college authorities, this hall is also used by the community for holding cultural and academic events.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 36.96

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 85.19

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
2804738.30	5907531.70	5838118	3780004	12483582.58

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

1. Name of ILMS software – SOUL .2.0 VERSION
2. Nature of automation (fully or partially)-fully automated
3. Version- 2.0
4. Year of Automation - 2018
5. The library is located on Ground floor, it is well ventilated with seating capacity for about 100 readers.
6. Library is fully automated since the year 2018 with WIFI. Library is using SOULm 2.0 software . The cost of software is Rs. 35,400/-.
7. The features of the software are as follows:

1. WEBOPAC (Online Public Access Catalogue)
2. Landing of the books (Issue and Return for staff and Students)
3. Article Indexing for Research Journals
4. Acquisition of Books/CDs /Bound volumes /dissertation/Journals
5. Acquisition of Bound Volumes
6. Bar Coding of Books
7. Bibliography (list of Books/Dissertation /Journals /Bound Volumes)
8. Stock Taking

9. SDI (Selective Dissemination of Information)

1. Other Computerized Library Activities

1. Library Database – INFLIBNET (N-LIST)
2. 25 E- Journals
3. Reprographic service
4. Internet facility with wifi facility as a speed of 100mbps
5. CCTV

1. The College library has 10 computers and a separate Ph.D. room with 2 computers, and one computer at the Librarian desk and one computer at the Circulation counter only to be used by the library staff.
2. Eight computers have OPAC facilities which are accessible to the students. Additionally library has one barcodes canner and one barcode printer, one scanner cum printer.
3. The library has a separate internet connection and it is enabled with Wi-Fi. The entire library is under CCTV surveillance to prevent any untoward losses, in all there are seven CCTV cameras fixed at strategic locations.
4. The library has been providing photocopy facility to its readers. The library has different sections for Reference Books, Rare books, CDs, ECE Lab Materials, Fiction Books, current reading, Dissertation Issue Counter, Journal and Magazine Sections, News Paper Reading section.
5. The College library provides Intra- library e-facility to its readers.
6. The Library has been growing steadily over the years. At present, it has a rich collection of:

1. Books 34000
2. Bound Volumes 1500
3. CDs 52
4. Dissertations 580
5. Fiction 1100
6. Ph.D Thesis 35
7. E- Journals 25
8. Journals and Magazines 25
9. News Papers 8 (Local, Regional and National)

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.78

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.28892	1.0862	1.23718	0.56199	0.73999

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**Response:** 25.89**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 547

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

1. The college has adequate IT Facilities which includes a total of 76 computers out of which students have access to 50 computers in the computer lab and library. The available bandwidth of internet connection in the Institution is 50 MBPS Hath way line and two secondary 8 MBPS MTNL line.
2. The passwords of Wi-Fi are made available to the staff and students.
3. In addition, the staff room has a separate Wi-Fi with router pass word which is made available only to the staff.
4. The 8 class rooms have LCD Projector with an output device and a Wi-Fi connection for internet access during lectures.
5. The staff room has LAN facility .There are 2 computer technician for the maintenance of the IT Facilities as and when required.
6. MIS is introduced to facilitate the administrative work.
7. The Wi-Fi was updated in the year 2018, 2019 & 2020 for availing smooth, steady and fast connectivity in all areas of College premises.
8. The college also purchases various softwares in line with the course to enable students to get a hands-on experience with the latest IT developments in their respective fields such as: MS office, Coral draw, Adobe Photoshop: Value added computer course for students.
9. One week course on SPSS during Research Methodology and Statistics coursework for Research Scholars was also organised
10. Library is using SLIM 21 software (Version- 3.5.0.33040).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 27:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** A. 250 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 14.81**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
1143477.20	1195764.20	374040	919403	340608

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The J.K.P.(PG) College has a well-structured system for maintaining and utilizing the facilities available.

1. The various responsibilities of the custodial team are housekeeping, lawn maintenance, pest control, snag work for the entire campus and general cleanliness.
2. The college has a building and maintenance committee, headed by senior faculty members who chalk out development plans and look after the maintenance and repair of buildings. Each location supervisor reports to the maintenance manager regarding his observations on electrical, plumbing, and housekeeping related issues/complaints.
3. A logbook is maintained for the same. The security of the college is taken care of by trained and alert security guards.

Classroom and Sports facility Maintenance

1. Stock verification of the sports items is conducted at the beginning of each year.
2. Regular maintenance of the play area is conducted under the supervision of the Physical Education teacher and faculty sports coordinator.
1. The Sports Committee of the college ensures that every student of the college gets equal opportunity to participate in sports events.
2. The committee organizes trial events for selection of students in college teams of various sports. At the beginning of each session, the readiness of the classrooms and labs are checked by the facility management team.
3. Regular inspection and maintenance of the furniture and classroom equipment are done on a regular basis.

Library maintenance

1. There is regular stock verification carried out in the library.
2. A file is maintained which contains the stock verification reports carried out at different intervals. Physical verification of the library stock is the process by which the accession register is tallied with the books in the library.
3. Stock verification provides opportunities to weed out long unused, very old editions of the books from the library. It also leads to the cleaning and dusting of books and thus preventing their deterioration.
4. All the torn and old books which are not in circulation have been kept separately. There is a Library advisory committee which helps in guiding the library for effective services. The library committee meets at regular intervals for selection of books and other library materials. They also suggest ways and means to improve services.
5. The files relevant to the library and Library services are well maintained and labeled for easy access to any of the Library facilities. Head(s) of Department(s), in consultation with other faculty

members, as per the allocated budget, finalize and forward the list of books to be purchased to the library committee which then procures books from authorized agents.

Laboratory and Computer Lab Maintenance

1. All the laboratories and Computer lab are spacious and well-lit. All equipment in the lab is bar-coded and records of the same are maintained.
2. All necessary software like Microsoft office, web browser, lab software, antivirus software are installed and the computers are well-maintained. Lab assistant & faculty members are trained to do the repairs as applicable.
3. All electrical wirings and groundings are done as per the norms.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 91.99

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1761	1841	1869	1878	2109

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.97

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
39	20	21	10	08

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 6.08

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
144	130	127	120	100

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.26

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	8	12	9	9

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 34.95

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 231

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 18.46

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
3	6	2	11	2

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
20	28	18	35	15

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 13

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
5	2	2	2	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The students of college are actively involved in the smooth functioning of the institution. The students are part and parcel of college program. They are formally included in most of the committees along with the faculty. The College have student representatives in following academic and administrative committees.

1. Discipline committee- As prefects and chief prefects
2. Anti-Ragging committee- to curb the harassment of new students
3. College Magazine committee- as student editorial member
4. Alumni cell- to make old students connect to new students
5. Annual Art Exhibition committee- to familiarize new art work of students with contemporary artists
6. Beautification and Cleanliness committee- to take care of hygiene and presentation of college campus.
7. Eco club to disseminate to eco awareness.
8. The students committees dilute the difference between heads, the department and rest of the students.
9. Student representatives in every class are responsible for academic growth and development and to deal with social issues and challenges throughout the session
10. Library committee- to assist the governance of library
11. Seminar\Conference committee- to assist in the organization of seminars, conferences, guest lectures, workshops, FDP's
12. Cultural committee- responsible for organizing various activities like Rangoli, Mehndi competition, folk song, college song, poster and card making at inter and intra college level.

All the above data depict that J.K.P PG College facilitates students' representation and engagement in

various administrative, co-curricular and extracurricular activities following duly established processes and norms.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
9	3	4	2	2

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

1. The College has a registered and functional Alumni Association. It meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment, opportunities and scope for higher education.
2. Alumni at the College has contributed both financially and non financially over the years in growth and development of the College through endowment scholarships or cash prizes and medals, books and financial support to the poor students.
3. Annual alumni meetings bring a rich interaction between old and younger alumni, which also upholds our cherished customs and traditions.

4. It also deliberates upon the role of the Alumni in positive interaction with the society through participation of young students under the guidance of senior teachers.
5. The alumni association has majorly contributed to the college through institution of awards, development/creating of certain facilities, curricular support through occasional interaction with the students within the campus.
6. The alumni who are associate professor donate college uniform and fees.
7. The college IQAC conducted alumni feedback survey 250 alumni gave their impartial feedback which is attached with the SSR in the form of Google form, excel sheet and analyses of feedback.
8. The alumni association has good treasure of about Rs. One Lakh donated by alumni at present.
9. Significant alumni are invited to college function.
10. The alumni also engages in giving special classes of Yoga, healthcare and personality grooming sessions.
11. Some of the alumni of the college is well placed and successful entrepreneur.

The Alumni of college are holding positions of public importance and bestowed with educational honours. They are contributing immensely for the development of the college through their guidance and support.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Institutional Vision-

1. The vision of the college is to create a safe social and physical environment, academically as well as culturally, that helps the students to learn and succeed. The mission is to encourage all students to achieve their best in academics and conduct which is an expression of our values of integrity, respect and responsibility.
2. Keeping this in mind, the governance works its way towards maintaining an interactive environment. Formal and informal interaction between students, staff and leadership is maintained regularly throughout the academic session.
3. The college committee comprises president, vice president, secretary and elected members from the management, Principal, two teacher representatives and two non-teaching representatives.
4. The staff council consists of the Principal as head along with all the faculty members. Staff council holds regular meetings with the management committee for the formulation of policies, clarification of problems and hindrances and smooth functioning of the institute. The college and various committees take care of every minute detail related to the functioning and upliftment of the institute.
5. The management committee of the institute holds a progressive outlook for fostering an educational environment that reflects the teaching learning faculty and fosters students who are desirous of lifelong learning.
6. The committee takes painstaking efforts and focused steps to strengthen and enhance the academic, social and cultural life of the students through formation of clubs, cultural activities, leadership opportunities, games and athletics.

Leadership-

1. The President and Secretary of the Trust interact with staff and students at formal and informal levels.
2. College has also constituted an internal committee (College Management Committee) comprising of the President, Secretary, Principal, department HODs and some senior staff that meet from time to time as required.
3. The IQAC meets regularly to initiate and review activities that contribute to the overall development of the institution.
4. Coordinators are appointed to take care of the curricular and co-curricular activities.
5. Each Department Head holds regular meetings with their staff.
6. The views of all staff members are often considered before making decisions.
7. The Principal meets all staff members periodically to discuss and decide on issues that concern the college.
8. The Principal also participates in departmental meetings and activities when required.
9. The Principal holds meetings with non-teaching staff and support staff to discuss relevant issues

and seek their opinions.

10. Different committees are formed for the smooth implementation of various activities.
11. Students and staff actively participate in discussions and decision-making in many of these committees.
12. Students are involved in leadership and decision-making roles as group leaders, class representatives, student conveners of committees and as members of the Student Council.
13. Every student is involved in community outreach programs.
14. Knowledge and skills gained from the courses are extended to the community especially the less privileged – in the neighborhood, urban, semi-rural & rural areas.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralization-

1. Various committees are constituted by the staff council for managing various functions and affairs of the college. 27 committees that form important parts of the college include discipline, anti ragging, grievance, time table, alumni, literature committee, cultural, debate, annual art, IQAC, sports, Mahaveer Jayanti, prize distribution, rangers, beautification and cleanliness, prospectus, press, canteen, medical, library, research, career guidance etc. Monthly staff meetings are held where decisions are made and reviewed, minutes are recorded and college calendar formed and implemented.
2. The office staff participates in admission process, registration work, admission register maintenance, data maintenance and resolving problems of students. The student councils are always active in maintaining the code of conduct of the college.
3. The elected students representatives and prefects take care of the issues and ensure welfare of their counter parts and participate in smooth functioning of the college.

Participative Management-

1. The Head of the institution is the Principal. The management of the college is actively involved in the functioning of the college.
2. The President & Secretary of the Governing Body formally meets the principal, teaching and non-teaching staff and students.
3. The Managing Committee meets to discuss activities that have been held and to plan for the next semester.
4. The committees have representatives from the Management, teaching and non-teaching staff, students, alumni and employers, in addition to the Principal.

5. The Principal delegates responsibilities to the Heads of Departments (HODs), coordinators and faculty members.
6. Many decisions are made together with the IQAC Convenor and manager.
7. A College Management Committee (CMC) has been formed which meets at least twice each semester.
8. Members include President, Vice-President, Secretary of the management, Principal, and senior representatives of teaching and administrative staff.
9. Staff is encouraged to plan and decide many activities independently and to take responsibility for the same.
10. Since all the staff members get an opportunity to be convenors of some committee or the other, leadership qualities are developed and strengthened.
11. Most committees also have representation from non-teaching staff and students. The student body of each of these committees meets together to discuss and plan various activities for the year.
12. An example of decentralization and participative management can be observed in the functioning of the Cultural Committee.
13. The Cultural Committee comprises students from all the classes of the college.
14. This student body of the cultural committee meets together with the core student committee members to discuss and plan various cultural activities for the year.
15. The suggestions are then put forth to the staff members in the committee.
16. After deliberating on the plans, the feasible suggestions are discussed with the Principal.
17. Once approved, she takes these suggestions to the management.
18. Once sanctioned, the committee is informed and implements the same.
19. The planning for, and the successful execution of, the annual college festival is done in the aforementioned manner.
20. Similar kinds of participative decision making involving students can also be witnessed in the planning and implementation of departmental activities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

1. The quality policy of the college is in alignment with the parent university and the UGC. All the strategic plan and deployment documents are sent by Chaudhary Charan Singh University, Meerut, UP and UGC and many are available on the Chaudhary Charan Singh University, Meerut, UP website. Many of the academic quality policies are framed by the staff council and implemented through various committees of the staff council which are monitored by the principal. The college

has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment.

Following are some of the committees of the college that monitor quality:

1. Departmental committee: Student's performance in examinations and their results are discussed in the meetings of individual departments with the principal and in the staff council meetings. Measures are implemented to enhance student's performance. Students are respectful to all teachers and fulfill their commitment.
2. Academic committee controls and monitors the academic workload and exam results of students. This committee along with time table committee scrutinizes the student teacher ratio, sanctions workload and adherence to time table. It also decides and monitors internal assessment and marking scheme of practicals. This committee looks at revision and newer approaches in transacting of syllabi.
3. Time table committee : The PG departments along with central time table committee decides workload twice a year. After the UG time tables are prepared by central committee, PG department time table committee then prepares postgraduate courses time table. Time tables are uploaded on the website before the session begins every semester.
4. Development committee and building committee monitors the upkeep and maintenance of the building. The committee facilitates repairs and replacements as and when required in the building as per curricular needs.
5. Student advisory committee and discipline committee handle student activities and maintain discipline to maintain quality in the work environment and to create open and safe environments for individuals to work in the college. The college has duly constituted an anti-ragging cell and a college complaints committee (against sexual harassment). College has an equal opportunity cell to address the issues related to students belonging to schedule caste/schedule tribe, other backward caste and minorities and the persons with disabilities (PWDs) on a continual basis.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

1. JKPPG College functions under the supervision of the management committee whose powers are defined by the UGC, which plays an important role in nominating names for the college governing body.

2. The Principal is the chief executive and administrator of the college who coordinates all the activities of the college. The Principal is also the ex-officio chairperson of the staff council which functions through various committees to carry out functions and affairs of the college.
3. The decisions related to academics like work-load calculation, library book purchases, time-tables, maintenance of infrastructure and admission are taken care of by the staff council through its committees in tandem with the policies, rules and regulations of the University.
4. Vice president, teachers in charge of all the departments, the librarian, administrative officer, IT assistants and student representatives report to the Principal and carry out the proceedings of the college.
5. The college has a well-defined organizational structure in the administrative staff. Hierarchy of the staff, service rules, procedures, promotional policies as well as grievance redressal mechanism is defined as per the approved guidelines of the UGC.
6. The college is a minority institution affiliated to the Chaudhary Charan Singh University Meerut, U.P. and is governed by the Jain Society.
7. The college has a two - tier system for its governance. At the Trust level is the Governing Body while at the college level, the Principal is the head and is assisted by the IQAC Committee, HoDs and staff.
8. The important decision-making bodies in the college are the IQAC, College Development Committee' (CDC) (statutory) and the College Management Committee (CMC).
9. These bodies comprise of all stake holders- Management, Principal, staff, students and alumni.
10. They make plans for the college regarding academic, administrative and infrastructural matters and enable the College to improve and maintain overall excellence.
11. Specific recommendations regarding certain issues and needs are discussed with the management.
12. The organization of departments includes Heads of Departments, Coordinators, teaching staff and Librarian.
13. The administrative setup consists of Head clerk, Junior Clerks, Assistants and Attendants.

Service Rules:

1. The college follows the rules and regulations laid down by the Affiliating University , UGC and the State Government of UP.
2. **Procedures for Recruitment:**
3. Faculty and staff recruitment is carried out as per the norms of the Government of UP, CCS University and UGC.
4. The Management endeavors to fill the vacant positions for which NOC has not been obtained/delayed.
5. These positions are filled in keeping with the norms of the State Government ,University, and UGC.
6. Since the government sanctioned posts are too few to carry out all the functions of the College, some teaching & non-teaching staff is appointed at the discretion of the management.

Procedures for Promotion:

1. Promotions are awarded in accordance with the rules of the State Government, CCS University and UGC.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

1. The cycle of activities starting with planning of human resources, recruitment, performance appraisal and professional development programmes, feedback and analysis all ensure that they are utilized to develop strategies to upgrade the professional competence of the staff through various mechanisms evolved.
 2. In higher education institutions efforts are continuously made to enhance the professional development of teaching and non-teaching staff, through strategies for empowerment including training, retraining and motivating the employees for the roles and responsibility they perform.
 3. It is necessary to have a performance appraisal system comprehensive enough to ensure that information on multiple activities is appropriately captured and considered for better appraisal
- J.K.P(P.G) College believes in value-based, culture oriented and quality education. Every year J.K.P(P.G) College organise various programmes such as Conferences, Workshops, Faculty Development Programmes, Seminars, etc. in which the faculty are actively involved.
 - Encouragement to attend seminars, conferences, workshops, faculty development programmes organised by other institutions.

- Encouragement to take up research projects in various fields of interest.
- Institution encourages the staff to become members of professional bodies and participate in their programs.
- Training programmes are organised for non-teaching staff such as computer proficiency and use of technology in their respective field of work. They are also motivated and encouraged to take up higher education in the field of their interest and required support from J.K.P(P.G) College is extended for the same.
- The college encourages its faculty to publish at least two research papers every year. The idea and plan for these papers are evolved in programs conducted in the college.
- The young faculty members are encouraged to register for M.Phil./Ph.D. with a reasonable time frame. Some of faculty members are already doing Ph.D.
- The college improves the competence of the faculty in their own subjects by preparing the study materials on their own. This is used as course material by students in the subjects taught by them.

Measures taken by J.K.P(P.G) College for Attracting and Retaining Eminent Faculty:

J.K.P(P.G) College has taken number of measures for attracting and retaining eminent faculty to improve its service quality. Some of them are :

- (1) Good infrastructural facilities and positive work environment are offered to the faculty members..
- (2) Encouragement is given to the faculty members in pursuing research and consultation activities.
- (3) Competitive remuneration is offered for all levels of faculty.
- (4) Opportunity is provided to participate in programmes organized by the institute.
- (5) Training and Faculty development programmes are organized for the professional development of the faculty.
- (6) Encouragement in presenting papers in conference, seminars etc. organized by other institutions.
- (7) Various welfare facilities mentioned in above are provided to the faculty members.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
2	2	0	0	0

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development

Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 8.61

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	0	1	3	1

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

1. JKP PG COLLEGE strictly follows the university grant commission regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standard together with all amendments made there in from time to time, for its teaching and non-teaching staff.
2. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows.

Teaching Staff-

1. The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS).
2. Promotions are based on the performance based appraisal system Performa for University Grant

Commission Career Advancement Scheme (CAS) that is based on the API Score.

3. The institute undertakes a wide range of activities besides academics for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The institute accords appropriate weightage for these contributions in their overall assessment.
4. The faculty members are informed well in advance of their due promotion.
5. Faculty members whose promotions are due are recommended on their API score and are required to appear before the screening cum selection committee.

Non-Teaching Staff-

1. All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.
2. The various parameters for staff members are assessed under different categories i.e. character and Habits, Department Abilities Capacity to do hard work, discipline, reliability, relations/co-operation with superiors, subordinates, colleagues, students and public, power of Drafting (where applicable), efficient organization of documents and technical abilities.
3. The performance appraisal system of teaching staff is under the guidelines of U.P. University act 1973. All teachers fill a comprehensive self Assessment Performa at the time of their promotion.
4. The teachers maintain records of teaching, examination college work, research and project to calculate work API scores. For non-teaching staff Annual Performance Assessment Report (APAR) is maintained for every employee. Every year, individual employee and their reporting officers fills the APAR.

At the time of promotion a chart is prepared which is displayed on the notice board depicting the marks scored by the employee.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

1. J.K.P.(PG) College Muzaffarnagar conducts internal and external financial audits regularly. Audit is conducted at the end of each financial year.
2. The auditors visit the college at regular intervals, they verify all financial transactions with the supporting documents and approval of proper authority for each financial transaction.
3. Audit is conducted in accordance with the Auditing standards generally accepted in India.
4. They plan and perform procedure to obtain the reasonable assurance about whether the financial statements are free from material misstatements.
5. Auditor examines on test basis evidences, supporting for the amounts and disclosure in the financial

statements. It also includes assessing the accounting principles used and management estimates and evaluation of overall financial statements presentation. Based on such audit auditor journal will issue audit report for True and Fair view on the financial statements.

6. The college has appointed Chartered Accountant (CA) for internal audit Mr. Lalit Bansal. The internal audit is carried out annually.
7. The general objections – such as misplaced entries etc are corrected by the accounts office and reported back to the Chartered Accountant.
8. In case of specific objections – involving under and over payment – the concerned party is paid the balance amount or recovered the excess payment, as is the case.
9. The action taken report is then submitted to the CA. The mandatory external audit is done by the auditors appointed by Government of Uttar Pradesh, Sthaniya Nidhi Lekha Pariksha Vibhag, Muzaffarnagar.
10. The audit is carried out annually. The general objections are removed by the Accounts office itself. The specific objections – are referred to the College and removed.
11. The internal audit is conducted by the college auditor and the records are shared with the Governing Body.
12. The interim Audit is conducted every 6 months and the queries are resolved at that level.
13. In the month of May and June the final Audit is conducted and the Audited statements are provided by July.
14. The Joint Director Higher Education – Region and the Accountant General Office are the external auditors of the College.
15. The Accountant General Assessment has been completed till 2018-2019.

The Joint Director Higher Education has completed the Assessment of the College till 2019.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 2

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	2

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The availability of funds is essential for any organization, society, family or co-operative but the mobility of fund is even more important. If the mobility is in the right direction and co-ordinated then the level of progress is high otherwise it becomes ineffective even though the fund is available. Therefore the mobility of fund is important for the development of organization. The college follows the strategies for mobilisation of funds and optimal utilisation of resources as directed by University Grants Commission. The allocated funds are utilized to purchase equipment, organize Seminars, Workshops and Conferences etc. The administration and finance committee and the management board, review the use of resource including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds. The college accounts department prepares an annual budget estimate in consultation with six departments, the principal and Governing body.

For the smooth working of our college various committees have been constituted, each committee study its own field and analysis the requirements and then forwards it to analysis committee with expected expenditure and planning. A healthy mind resides in a healthy body. For this various programs like sports, Yoga personality development and other activities are organized and the finance committee spend allotted funds on this. In this way students proceed towards their bright future by gaining knowledge for their overall development.

For the effective teaching and learning it is very important that the environment and campus of the institution should be clean and attractive. In campus the garden is maintained and funds allocated for this too.

There is always a need for maintaining and upgrading the facilities provided by the college from time to time.

In addition improvement in infrastructure is also needed. Hence there is provision of some of fund for electricity water, internet ,website and telephone bills.

1. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
- 2.: The institution, management makes efforts for mobilization of funds through different means:
3. The college organizes fund-raising events:

4. Funds are generated during academic seminars/conferences/workshops conducted through registration fees, for advertisements and banners put up.
5. The college makes optimum use of its resources by renting its space for

1. Project work in laboratories

2. Stalls during seminars and workshops.

3. Renting out hall and classrooms.

Individuals and associations are approached to sponsor/ provide scholarship to needy students.

1. Funds generated are optimally utilized:
2. An annual budget is prepared according to the needs of various departments.
3. As per the requirements of CCS university, college has a purchase committee which deals with all matters pertaining to procurement including scrutiny of quotations and ensuring documentation is accurately completed.

Income is also generated from Self finance courses.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Systems

- The College is committed to providing holistic development to the students. IQAC of the college develops a Perspective Plan to comply and fulfill most of the recommendations;
- Augmentation of Infrastructure
- To strengthen alumni, build corpus
- To strengthen collaborations with Industry, academic institutions
- To augment research output of staff and students
- To set up NSS unit in the college

1. The IQAC of the institution frames policies based on the vision, mission, and goals of the college to

enable development of a quality culture and institutionalize quality processes.

2. This policy is translated into an action plan for the academic year with the aim to maintain/enhance quality. Based on this, each department draws up annual plans and sets short term goals.

The IQAC oversees:

1. Drawing up the perspective plan for every year
2. Preparation of the academic calendar
3. Initiates academic and administration audit
4. Conducting and analyzing feedback from students and other stakeholders
5. Overseeing the maintenance of existing support systems and infrastructure and its up-gradation and purchase
6. Initiating processes such as online fee collection, MIS, website development, etc
7. Augmenting research culture amongst staff and students
8. Organization of workshops, seminars/ programmes/activities on themes that encourage improvement of quality and promotes the process of documentation of data
9. Originates quality assurance initiatives like AAA, NIRF, Green Audit.
10. The IQAC makes suggestions and deliberates on it during meetings to arrive at consensus decisions.
11. **In the last five years the following changes have been made:**
12. Complete renovation of the laboratory
13. Setting-up of piped gas from external gas cylinders in the Chemistry and Home Sc laboratories
14. Up-gradation of Wi-Fi facilities and augmented coverage in the college.
15. Increase in the number of computers in the college
16. Purchase of new software
17. Replacing the pull-down screens with televisions in some classrooms
18. Up-gradation of library facilities
19. Registration with N-List to increase access to e-resources
20. Increase in the number of books, journals, E-Journals, magazines
21. Increase of CCTV cameras at important points throughout the college
22. Installation of NapiVend sanitary vending machines and incinerators in the toilets
23. Beautification of the garden area.
24. On the initiative of the IQAC, an application was made by college to restart the NSS unit in the College in 2019.
25. Expansion and up-gradation of CCTV cameras on the college campus.
26. Explored the possibility of setting up a language laboratory and in its absence organized remedial English classes.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC promotes continuous improvement of infrastructure facilities to meet the changing needs. In the last five years the following changes have been made:

1. Implementation of Management Information System (MIS) in a phased manner
2. Renovation of laboratories
3. Setting-up of piped gas from external gas cylinders in the Chemistry and Home Sc laboratories
4. Expansion of IT facilities :
5. Up-gradation of Wi-Fi facilities and augmented coverage in the college.
6. Increase in the number of computers in the college
7. Purchase of new software
8. Replacing the pull-down screens with televisions in some classrooms
9. Up-gradation of library facilities
10. Registration with N-List to increase access to e-resources
11. Increase in the number of books, journals, E-Journals, magazines
12. Improvement of acoustics and lighting in the college hall.
13. Increase of CCTV cameras at important points throughout the college
14. Use of Bio gas in chemistry and home science departments.
15. Installation of NapiVend sanitary vending machines and incinerators in the toilets
16. Beautification of the garden area
17. The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
18. The IQAC Cell reviews the teaching-learning processes, structures and methodologies of operations periodically.
19. Feedback is crucial to any teaching-learning process, shedding light on the effectiveness of the process. Based on the feedback plans, are made for further improvement.

Various quality initiatives for improving the teaching-learning process taken by the IQAC are:

1. Capacity building of staff and students to improve teaching learning
2. Organization of seminars and workshops on teaching methodology, methods of assessment and other areas for capacity building of teaching staff.
3. Examples:- Workshop on “Teaching and Learning Techniques” by Dr. Bonani Mishra
4. Workshop on “Student Assessment and Evaluation Techniques” by Dr. Darshan Lal Arora ji
5. IQAC aims to shift from lecture-based knowledge dissemination to ICT based education in order to enable students to enjoy the learning process as they acquire new skills and knowledge.
6. Participation in inter-collegiate research competitions has been boosted.
7. Poster and paper presentations have been promoted and facilitated at local, state, national and international conferences. The number of publications in reputed journals has also increased.
8. An annual inter-collegiate competition “Awareness and Action Research for Youth Awakening was conducted.
9. A course in “Research Methodology” was conducted for staff and doctoral students in 2018-19 and

2019-20.

10. A national workshop on “Writing Scientific Research Articles of International Standards” was organized on 11 – 12th August 2015 by Dr. H.S Singh, CCS University.

11. A half day seminar on “Research Writing” was organized on 28th February, 2019

The IQAC through its continuous emphasis on training and support of students and faculty has been successful in advancing learning outcomes.

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: A. All of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

- To promote gender equity, work is shared among students equally.
- Parents teachers interaction stresses on gender equity.
- Seminars and guest lectures on gender equity awareness are held to prohibit chauvinism.
- Safety and security of all the students, teachers, non-teaching staff and the visitors to the college is always the first priority.
- There is complete CCTV coverage in the college premises which provide 24 hours surveillance to watch for signs of any mishappening.
- Identity card is made compulsory for security purpose. Strangers are not allowed to enter into the college premises without a valid I-card and without permission.
- Installation of Napi Vend machines (Sanitary pad- dispenser and incinerator).
- Health Aid Facilities: The college has first-aid kits at several strategic places, like laboratories , office & Staff Room . In case of any major health issues, facilities of District Hospital are used as it is close by.
- Fire Safety Equipments: Fire extinguishers are installed at a safe distance on every floor in the college .
- All the electrical switch boards, air- conditioning machines, fans and tube-lights are serviced regularly.
- Women Empowerment Safety Week Programme is organized on an annual basis in the college where SSP City is invited as the chief guest. He arranges a demonstration of government run rules and regulations about self defense and students empowerment.
- Helpline number for girls safety is permanently put on the college notice board.
- Girls are encouraged to keep pepper spray with them to ensure safety.
- Main gates are guarded and entry points are screened. Safety and security of all the students and staff is ensured. CCTV's are installed all over the campus to monitor the activities of one and all.
- Same salary of equal work is given to teachers.
- Awareness programmes are held to promote gender equity as human right.

Counselling:

- J.K.P.(PG) College has consistently strived to address contemporary issues like gender, women concerns, safety and security etc. through its academic content.
- Experts are invited from the industry to conduct workshops and various sessions related to women safety like self-defense, cyber-crime, police training and so on.The College is concerned with nurturing a healthy environment for the students, both physically and mentally. Students do face problems both personal and academic, during their adolescent period.
- The Counselling centre deals with a holistic approach in helping the students to face the problems and cope with the situation.

- Through individual sessions or group activity, the students are provided an opportunity to enhance their self-awareness and thereby realise their fullest potential.

Common Room:

- JKPPG College shows gender sensitivity in providing facilities such as:
- The College provides a common room for the girl students which has facilities like tables, chairs, mirror, washroom, water cooler, and a microwave oven and a television.
- For recreational purpose, the college has sports equipment like carrom board chess board, table tennis, ludo, scrabble board and yoga & meditation facilities.
- There are also separate staff rooms and washrooms for students, female and male staff members.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management

- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Solid Waste Management:

1. For the collection of regular solid waste (Dry and Wet) garbage bins are kept at different places in the campus and in laboratories.
2. The collected solid waste is picked up by the Municipal Corporation, from time to time for proper disposal and recycling.
3. Waste from plants and food labs is also collected and used for compost manure.
4. Paper waste (paper drafts) from TFT laboratories are clean and are therefore reused for other purposes in the college, e.g. in Food Labs.
5. NSS has conducted several awareness sessions in the college and outside on awareness building on the segregation and efficient management of the solid waste.
6. For sanitary napkins, incinerators have been installed along with Sanitary napkin machine.

Liquid Waste Management:

1. In view of liquid waste, banned chemicals are not used in any labs;
2. Microbiological items are autoclaved and disposed of.
3. Proper Drainage systems are there in all laboratories, laid down in the last 2 years.
4. Water effluent from laboratories (food labs, biology and chemistry labs) go through newly laid down drainage system.
5. This ensures that there is no collection of water in the drainage area of the laboratory, thus preventing breeding of mosquitoes.
6. Overhead and underground tanks are regularly cleaned, and any leakage is attended to immediately.

E-waste :

1. E- waste is becoming a great cause of concern to all of us. Reusing and recycling electronics instead of sending them to the landfill keeps contaminants out of our environment and saves resources.
2. At our college, we have been exchanging older electronic products while buying new products. Students have been encouraged not to throw away e waste into garbage as it may then end up in landfills.
3. To explain the management of E-waste to our students and staff, the NSS unit had organized a session which was conducted by Dr. Seema Jain (Principal) a renowned E-waste Consultant on 16th August 2019 & discussed ever increasing load of all types of waste generated from different sources and its ill effects on environment and human beings.
4. She also explained in detail about various types of E-waste disposal methods. All doubts and concerns raised by students and staff members were clarified
5. The collected e-waste is given to a proper agency for recycling. Efforts towards a paperless office – Though not completely paperless, the office staff have been provided with adequate computers and commendable part of the official records are maintained through soft copies.
6. Electronic gadgets are favored to transfer and store the official data and information.

7. The college has developed the bulk message system for students, teaching and nonteaching staff, by Email and WhatsApp groups.
8. Right from study material to official notices, are easily communicated through emails and the phone-based messaging services, without paper use.
9. The college is equipped with software for admission and fee payment.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Disabled-friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other.

1. Commemorative days like Women's day, Yoga day along with many regional festivals like Holi, Diwali, Teej and lohri are celebrated in the college. This establishes positive interaction and harmony among students of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. The college organizes and celebrates various national and local festivals for inculcating cultural integrity amongst the students.
2. On the occasion of Independence Day - E.g., Selling of Indian Flags in the week before 15th Aug 2014,
3. To celebrate "International Women's Day - A poster competition was conducted by the Women's Development Cell on 7th March 2015 on the theme "Concerns of a woman"
4. To celebrate Eid - Mehendi competition conducted by the Interfaith Committee in August 2014.
5. To celebrate Diwali - Sweet making competition was organized by the Interfaith Committee.
6. To celebrate Christmas - Group Carol Singing Competition was organized December 2017 attended by students, staff and support staff.
7. On 1st May, Labour Day is observed every year.
8. On International Yoga Day - 3rd International Yoga Day was celebrated on 21st June, 2017 with 45 students participating; there was also a Guided Meditation on the Public Addressal System on that day.
9. Ranger camps, waltz competition, dramas with cultural, regional, linguistic, communal, social economic and other diversity are organised to minimize the gap and promote healthy symphony.

Conducting regular academic courses, conferences/seminars, refresher courses, gender awareness workshops with students, Sensitization through discussions, film screenings, poster-making, essay writing

competitions etc. Photo exhibition on ‘Celebrating Women’s Movement’ and ‘Women Breaking Stereotypes’ in Arts faculty lawns, Workshop on topic (Sensitization, Awareness and Motivation) are organized by the college from time to time.

The institution celebrates National festivals to commemorate the birth and death anniversaries of great leaders and great historic events of national importance. These develop sentiment of patriotism in the minds of young students of college. Independence Day and Republic day are celebrated with fervour and festivity. Various events including flag-hoisting and competitions are organised to commemorate the days of freedom. Death anniversaries of great personalities are also observed meaningfully to recall their sacrifices who took part in fight for freedom for India and in building the nation. On Gandhi Jayanti, different competitions, such as essay writing, painting etc are organized to remember the legacy of Mahatma Gandhi. The young learners get inspired and motivated by narration of our forefathers who had a vision for our nation. All these events are celebrated with great zeal by every stake holder in the institution

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Sensitization of students and employees of any Institution to the constitutional obligations is truly important and makes them realize their prime responsibilities. Therefore, it is very important for the colleges and universities to imbibe a basic sense of social responsibility and sensitize students to social cause and issues so that they may become efficient in the class and in the society. Our college provides positive environment to the students to understand issues concerning the society with the result the students feel proud and confident when they walk into work each day. Our institution also encourages group volunteerism through seminars aiming at developing students’ personality and undertake various activities from time to time to spread social awareness about issues like Communal harmony, traffic rules, legal rights of women, drug abuse, health and hygiene, disaster management etc. Our college has a tradition where Hon’ble Principal madam directly interacts with the students on the first working day every year, where in the students are made aware of their fundamental duties and responsibilities as citizen as well as of being a student of the College. Also a direct interaction with the students is held by the statutory officers under the guidance of the Hon’ble principle madam regarding the constitutional obligations and social virtues in the beginning of academic year. Orientation programme is held at the begining of session. This dedication of faculty and students had led our college stand strong amongst all the other colleges across region. Our college is a unique integration of quality education and all round development of students that empower them to become confident, competent and responsible global citizens who value education as a lifelong reward.

File Description	Document
Link for any other relevant information	View Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

JKPPG College is committed to promote ethics and values amongst students and faculty .To encourage the same, the college organizes national festivals as well as anniversaries of the great Indian Personalities which include:

1. International Women's Day (8th March)
2. Teachers day (5th Sept.) As birthday of great teacher Dr. Sarvapalli Radhakrishna.
3. International Yoga day (21st June)
4. Independence day (15th August)
5. Republic Day (26 January)
6. World Environment Day (5th June)
7. NSS Day (24th Sept.)

Birth and Death of anniversary of great personalities

1. Mahatma Gandhi (2nd Oct.)
2. Dr. B.R. Ambedkar (14th April)
3. Maharashi Valmiki Jayanti (24th Oct.)
4. Sadbhavana Diwas (20th August)

Staff club- Faculty celebrates Holi, Diwali and New Year

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities are sowed into the young minds through the exhibitions and programs. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to show case the same. Every year our institute organizes the national festivals and birth/death anniversaries of the great Indian leaders. Staff and students get to know the importance of national integrity in the country in general and their role in particular.

1. **26th January Republic Day-** Republic Day is celebrated every year on January 26 to Commemorate the adoption of our constitution. Various formal events including flag-hoisting and March-past are organized on this day, which are followed by "Constitution Awareness Program" in which students and staff members are made aware of their duties towards our nation and rights given to them by our constitution.
2. **15th August Independence Day-** It is celebrated every year on August 15, and is a grand event marked with the flag hoisting by the chief guest.
3. **5th September (Dr. Sarvpalli Radha Krishnan Birth Anniversary)-** On 5th September college celebrates Dr. Radha Krishnan's birthday as Teacher's day with great fervor. The students organize programs for the teachers.
4. **2nd October Mahatma Gandhi Birth Anniversary-** A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is celebrated in our college on 2nd October consistently to stamp the birth Commemoration of Mahatma Gandhi.
5. **31th October Ekata Divas (Birth Anniversary of Sardar Patel)-** It is celebrated as National Unity Day.

File Description	Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

Response:

BEST PRACTICE-I

1. Title of the Practice

2. Objectives of the Practice

High quality research has always been accorded priority in the college.

The objectives of this “best practice” are:

- ? To increase the number of faculty undertaking minor/major research projects.
- ? To encourage teachers to publish papers in peer reviewed UGC recognised journals and in International journals of repute.
- ? To encourage staff and students to participate in University/Intercollegiate/ Inter-University Level Research Competitions.

3. The Context

With regard to the contextual features of this practice, the college ensures that high quality research is produced by supporting the staff and students in several ways:

- ? Staff are motivated to apply for research grants from different funding agencies.
- ? Students and staff are assisted in the process of sending papers for presentation at National/International conferences.
- ? Post Graduate students are motivated to publish their papers along with their guides.
- ? A Research Centre has been established in the college, based on recommendations made by the IQAC.

4. The Practice

- ? Over the years, there have been several initiatives taken up in the college for sensitizing and promoting a research climate:
- ? A course is being annually conducted on Research methods for staff and students, especially Ph.D. aspirants. Pre- Ph.D course of all the candidates of university is held in the college.
- ? Topics generally selected for Dissertations and Ph.D. are related to problems existing in community and which make an impact in solving societal issues or helping in framing policies about:

- ? Assessment of nutritional status of women in the police force (21-50) .
- ? HD - Effects of Mass Media Devices (Television, Computer and Hand Held Devices) on
- ? Employed Married Men and Women (25-45 years); Self-Perceptions of the Elderly Living in Three Different Residential Arrangements (Nuclear family, Joint family and Home for the Aged).
- ? Some noteworthy topics (some of them interdisciplinary) worked on by students were: 'Stress Management and Dietary Guidelines for Parents of Children with Autism: Expert Opinions': the main objectives of this endeavour were to inculcate interest for research and scientific study, sensitizing the students towards needs of children with special needs and the challenges that parents go through thereby enkindling values of compassion and unconditional service.
- ? Mindfulness in Working Women
- ? Consumption of fast foods among College students: A study in India.
- ? CRM students aimed to answer critical occupational health problems of the unreached sector of the society, namely, Murtikaars(Idol Makers), Sugarcane Juice Vendors, E-Commerce Delivery Boys, Hospital Wardboys, Employees of Small Scale Industries
- ? Collaborations with industry/NGOs/educational institutions for master's and doctoral research.
- ? Teachers being encouraged and invited as peer reviewers and editors for national and international journals.
- ? Students are encouraged to participate in research conventions and competitions .

5. Evidence of Success

- ? When students and staff are encouraged to participate in various seminars, conferences and workshops, this enhances their knowledge and updates them with current industry standards and also inculcates a sense of confidence. The outcome of all the above, is visible in the following:
- ? The number of faculty who have undertaken minor research projects has shown a positive upward trend.
- ? The number of teachers who have attended conferences, presented papers at conferences and published research papers have also increased. Almost all teachers are now presenting papers at International conferences and publishing papers in International journals of repute.
- ? The number of research awards that the staff and students of the college have won bear testimony to the research excellence in the college.

6. Problems Encountered and Resources Required

- ? No unsurmountable problems have been recorded anywhere regarding this practice.

? Some issues like the financial crunch of conducting research have been handled by applying for grants (Of course those funds do come, though much later)

classrooms to the community - These provide the skills to conduct Extension Activities.

1. Internship programmes at industries, hospitals, export and manufacturing units, hospitals, research laboratories, hotels, schools and community centres/organizations; Conducting market surveys, conducting projects and working on assignments; Encouraging students to participate in workshops and seminars; Conducting sessions/activities based on problem –solving techniques; Lectures and workshops by resource people and experts of national and international repute; Organization of exhibitions, displays, seminars and conferences and Visits to exhibitions.
2. visits to villages, industries, hotels, hospitals and laboratories - These provide the skills necessary for Entrepreneurship.

Furthermore, Extension Activities emerge from the College Motto of service to community (manifest in the vision, mission, goals and emblem) and are conducted along with students .

1. Commemoration of events with an extension component.

The Goals were :

1. To engage the students of all the departments in rural extension program at various rural centres and institutes.
2. To sensitize the students towards the vulnerable section of the society by encouraging them to work along with this section and bring these unreached into the fore-front, through fashion show, workshops, extension activities, markets and various competitions.
3. To focus on delivering skill based training and entrepreneurial skills to our own students and through them to the underprivileged section of society.

Some actual examples in the past five years, of Teaching learning that has enriched Entrepreneurship Training And Skill-Based Education are:

1. Departments invited various guests from industry, academic institutions, research centres, craft centers, GO's and NGO's to share their knowledge and experiences with students and staff.
2. Soft skill development sessions were conducted for the First year students.
3. Alteration of the Value-added computer course to make it most relevant to the current needs. The syllabus focused on tools and techniques for creation of visual aids and computing. They revised Microsoft Word, Excel and Power point and learnt Photoshop and Corel Draw.
4. Value-added courses by the different departments enhance the students' creativity, entrepreneurship and help develop skills.
5. Entrepreneurship Incubation Cell conducts activities related to Entrepreneurship.
6. Capacity Building and Knowledge Enhancement Workshops for students and interaction with people associated with community projects.
7. The departments encourage students to do market surveys, based on which they are encouraged to put up a "Sale" in the college. They learn the entire process – from material /product procurement, to advertising, to pricing to maximize profit and minimize loss. This exercise is done under EARN WHILE YOU LEARN scheme.
8. Career counseling and scope for entrepreneurship sessions for the final year undergraduate and

postgraduate students were conducted by various departments as well as employment placement cell.

5. Evidence of Success

1. Creative, student-centred, participatory teaching-learning methods are used at all levels and for a range of subjects right from undergraduate level to the Master's level. Evidence of success of using this creative teaching methodology are such as:

1. Students have earned while they have learned as the Department students successfully participated and finished many projects.
2. The students are exposed to the latest developments in the field and requirements of the industry.
3. UG Students volunteered for internship in industries/organisation
4. B.Voc courses are also offered for skill enhancement of the students.
5. Students have got a lot of exposure to conduct activities and develop soft skills, communication skills and leadership qualities by organizing various activities like seminars, talks, conferences, workshops of the Departments.

6. Problems Encountered and Resources Required

1. Any problem encountered mainly in using ICT, gets handled immediately.
2. A grievance redressal cell in the college encourages, among other things, the expression of concerns related to the teaching learning process and resolution of the same by the management / principal/relevant staff.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

J.K.P.(PG) College strives to inculcate the spirit of service along with professional development and skills for women empowerment through state of the education, research and extension by nurturing innovation, leadership and national development.

Scientific emphasis on developmental and professional education: J.K.P.(PG) College has been a pioneer in women's education in Muzaffarnagar, investing scientific emphasis on home and community life. The college remains committed to building leadership, conscious citizenship and active participation

of women for furthering national developmental goals. The education in the college aims towards developing creative and critical thinking, nurturing innovation and excellence. The College sees its students building capacity to acquire global skills for entrepreneurship, professional proficiency and improved quality of life. The college has received recognition and awards for its extension, research and teaching in several areas.

Mission of empowering women: Our mission has firmly stood the test of time and the college has worked towards empowering the women force, in particular for national development. The college education aims towards capacity building for entrepreneurship, improved health and quality of life and communication for desirable behavior change. The college environment is artistic, creative, culturally rooted and contemporary. The college faculty and students have earnestly engaged with people and communities, fulfilling its role in making knowledge and information accessible to people. These experiences enrich education, research and curriculum development and expand the quality of academic work across specializations. The students receive the benefits of knowledge from advance research activities even in the undergraduate classes.

Nodal center education for schools and colleges of the country: Since its inception, J.K.P.(PG) College, has been a flag-bearing institute for education in the west UP, both at school and college level and has always provided leadership to other institutions of higher education as well.

File Description	Document
Link for any other relevant information	View Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Additional Information :

1. **A strong commitment to community service:** The academic and co-curricular programmes address needs of society, with special reference to the marginalized. The impactful NSS unit, is doing commendably well. 328 extension activities speaks of our commitment to igniting this zeal for serving the community. The College has a segment of economically disadvantaged students who are provided with free meals and stationery.
2. **Emphasis on strengthening Life Skills:** We provide a Holistic Education integrating Academic Excellence with developing life skills. The undergraduate course spread ensures that all students have an in-depth exposure to the understanding of related topics
3. **Experienced, committed and expert faculty:** Our faculty are relied on and sought out for their capabilities, updated knowledge and expertise and serve on academic boards and professional bodies as experts and speakers in their professional domain. Creation of strong career mentality and capabilities: The College strives to empower women to achieve at personal and professional fronts. We have for decades been involved in moulding our students into committed professionals who will make a difference in society.
4. **Focus on instilling Entrepreneurial and global competencies:**

Our students are groomed to take full advantage of it. Female students who may find a full time career challenging and are restricted by social norms can still have the means for income generation. Entrepreneurship skill development occurs in curricular settings by exposure to successful alumni entrepreneurs and role models.

Safe, empowering, value based, harmonious and apolitical environment in the College: The ethos of the institute, its management and all its stakeholders encourage inter-religious harmony and tolerance. Community and patriotic values, spirit of national integration, gender sensitivity, and consideration towards elders, environmental sensitivity and sustainability are instilled, as we believe that an informed, empowered and sensitive citizen will lead the community in nation building.

Concluding Remarks :

Concluding Remarks :

1. With positive feedback and suggestions, the perspective plan was drawn out from which progress has been achieved.
2. The competent, dedicated and motivated faculty, ready to take on newer challenges to meet the demands of our students break walls between classroom and field to make teaching learning an enjoyable experience.
3. The curriculum is enriched through field visits, internships, and on-the-job trainings. Advanced learners are encouraged to take up MOOC courses, projects and research.
4. Development of an entrepreneurial mind-set has been prioritised by the IQAC with multiple curricular and co-curricular initiatives .
5. The appointed counsellor gives support on the academic and personal front. To ease out financial issues

among students from economically challenged backgrounds, fee payment in instalments and scholarships are facilitated. Myriad avenues exist to display creativity and talents through the cultural activities, magazine, sports and different committees.

6. ICT incorporation into functioning has been strong with Digital Electronic Paper Delivery System (DEPDS), Onscreen Marking System (OSM), and providing ICT infrastructure for the development in academic and administrative activities.
7. Publications and number of teachers with awards, recognition and Ph.D. have increased.
8. In addition to curriculum related community touch points, learners are provided with further inputs by rural camps and other collaborative programmes.
9. Students' achievements in university exams, active NSS, increase in linkages, collaborations and functional MoUs, Academic and Administrative Audits, and value inculcation based education are equally noteworthy.
10. College recognised for empowering generations of young women and providing quality and need based Higher Education to Women. We would continue to make significant contributions to society with dedication and the pursuit of Excellence.
11. College is well-versed in dissemination of education through E-contents and online teaching.